

SOUTH WITHAM PARISH COUNCIL

Draft Minutes of the Meeting held on the 7th Jun 2016 at 7.10pm

Present 15-239 Cllr C Fowler (Chair), Cllr C Ashton (Vice Chair), Cllr S Lansdowne, Cllr F Parish, Cllr C Hodgkin, Cllr C v Straubenzee, Cllr J Oldfield, Cllr K Jolley, LCCLlr/ SKDCllr R Adams, Mrs H Sandon (parish clerk), 2 residents

Apologies for Absence 15-240 Cllr M Kinning, Cllr A Smith, Cllr A White, SKDCllr A Webster

Receive Declaration of Interests 15-241 None

Report from LCCLlr Bob Adams 15-242

LCCLlr Adams agreed to chase up with LCC the Church Lane / High St flash flooding issue, as raised by Cllr Jolley. LCCLlr Adams to request a topographical survey to assess the problem and it is hoped by SWPC, schedule a solution to stop the surface water accumulating.

Notes of SWPC's Annual Parish Meeting and the May monthly meeting held on the 3rd May 2016 15-243 The notes of both meetings were approved by the Council and signed by the Chair in acceptance as minutes.

Adoption of Policies by SWPC a) Model Child Protection Policy b) Model Safeguarding for Vulnerable Adults Policy c) Equal Opportunities Policy 15-244 The three policies had been circulated to all cllrs prior to the meeting. All cllrs were in agreement that the policies should be adopted, therefore Cllr Fowler signed the paperwork on behalf of SWPC.

Financial Matters 15-245

a) Monthly Accounts SWPC total bank balance £20873.98, BMM £20601.46, Play project £272.52. Income received; allotment income £105.00. Payments; chqs issued; 1) Helen Sandon (parish clerk pay/expenses) £504.76), 2) Janine Costello (litter picking) £210.00, 3) Tracy Stafford (cemetery grass cutting Apr/ May) £240.00, 4) Rick Webster (rec grass cutting Apr 3 cuts) £187.20, 5) Rick Webster (rec grass cutting May 3 cuts) £187.20, 6) Mr Morley (rec pathway cutting) £60.00, 7) Jim Oldfield (reimbursement of skatepark paint/accessories/ car park lock) £72.95, 8) Zurich (annual insurance) £1400.29, 9) Castlegate Facias & Doors Ltd (VH patio door repair) £220.00, 10) LCC (speedwatch site survey / traffic calm signage) £80.00.

b) End of Year Accounts Return Internal Audit completed / signed off by Gordon, who has requested that a donation made to the War Memorial Fund in lieu of any remuneration for his services, SWPC agreed to set aside £30 to the funds held. The accounts return was then approved by SWPC and signed by the Chair and Clerk as RFO. Clerk to send return to Grant Thornton and to display on village notice boards and the website.

Clerk's and Councillors' reports on ; 15-246

a) Allotments update Cllr van Straubenzee reported that of the 27 allotments, 23 have been hired out, 2 are not available for hire as they are deemed too waterlogged and 2 are still available for hire (1 being sorted by Cllr Oldfield so fit for use). All agreements/ monies have been received for the 23 allotments hired out. Cllr Oldfield had purchased a new combination lock for the car park as someone had managed to mess up the lock. Agreed that the clerk should remind allotment holders of how to deal with the lock and also to report any problems they have with this or any other allotment issues to Cllr van Straubenzee. The idea of a key based lock was dismissed by SWPC as this would not be practical to use/ administer.

Cllr van Straubenzee advised that grass cuttings placed around the tree saplings, although may appear slightly messy, is done to insulate the young trees and to stop bark burn when strimming, which kills the trees. She also advised that a new vicar Rev Graham Buckle is to be the vicar for South Witham, North Witham, Castle Bytham, Little Bytham, Careby and Creton. The Bishop of Lincoln will preside at the licensing service on the 25th July at St James Church Castle Bytham for this purpose. The PCC confirmed that it would be delighted to be involved with the various growing competitions, with prize giving to be tied in with Harvest Festival (possibly on 25/9/16) at the church (Cllr Oldfield organising/ advertising competitions). Peter Ball has agreed to update the information held on the SW website for the church, as Isobel Robinson is no longer church secretary as she has left the village.

b) Village Hall- broken patio door/ vandalised meter box (defunct) This month one patio door has been broken and the old (defunct) gas meter box has been vandalised. Clerk has reported both to the Police and asked that spot checks are done on the rec. The patio door has now been fixed and Zurich notified of the incident. Clerk to submit insurance claim. Clerk to look into boarding panels for the patio doors, to be installed whilst awaiting the new glass. Cllr Oldfield agreed to assist with measurements and to also clear up glass remaining on site and to secure gas box.

c) Monthly play area inspection / skatepark maintenance Cllr Oldfield Cllr Oldfield had spruced up the skatepark, painting it and dealing with the rust. He hopes to paint the railings once he has more time. All cllrs agreed that he had done a great job.

d) Church Lane / High St flash flooding, Cllr Jolley Covered under agenda item *report from LCCLlr Bob Adams 15-242* above.

e) Wi fi project i) year one report ii) SWPC vote to decide whether to continue with Wi fi project into year two Mick Chapman had delivered a report on Yr 1 Wi fi to cllrs at the start of the meeting. SWPC discussed this project at length, based on the information supplied but felt there were many questions they would like answered.

It was agreed that Cllrs should send all their questions to Cllr Fowler by Monday 13th June, for her to summarise and put to Mr Chapman. Cllr Fowler confirmed that she had applied for local grant funding to fund the shortfall in SKDC Wi fi grant funding for the full 5 yr project. Cllr Fowler to bring confirmation of local grant funding in writing to the July PC meeting. In principle SWPC agreed that securing local grant funding was vital for the continuation of the project but SWPC agreed that it would defer the vote on this until the July meeting, when all the information would be to hand.

- f) **Priory Court and obstructive parking on Water Lane** Police had spoken with the car owner obstructing the entrance to Priory court and the car has since been removed. The police will continue to monitor the area and educate motorists parking in this vicinity. LCC had advised that it cannot help, that this is a matter for the Police. SWPC's request made for white H bar lines to be painted opposite Priory Court have also been declined, as LCC no longer do this. Residents of Priory Court advised of all responses.

Planning Matters 15-247

a) **New planning applications received by SKDC for Parish Council comment after publication of the agenda**
none

b) SKDC planning permissions granted/refused

- i) Mr I Handley, 1 Unwin Green, permission granted by SKDC for change of use of land (former electric substation) to domestic garden.
ii) Mr D Mitchell, 30 Templars Way, permission granted by SKDC for erection of single storey side extension.
iii) SW VHMC (application in name of H Sandon, on behalf of SWPC as owners of VH building), permission granted by SKDC for single storey extension, renewal of existing planning permission.
iv) SKDC Planning Appeal hearing (8/6//16) for Greenacres, Broadgate Rd, re. refusal of planning permission for the change of use of land to allow the siting of two mobile homes for residential occupation in connection with business use of the site.

Annual Parish Meeting 15-248 Cllr Fowler advised that she would like to change the format of the APM, ie hold it on a separate evening to the PC monthly/ AGM meeting, as it is not a Council meeting and invite all the local SW groups along ie. the church, village groups, SW Primary etc... Cllrs agreed that this is a good idea and suggested that it is held in April.

Emergency Planning Team- way forward 15-249 Cllr Fowler would like to get this set up for SW and has one or two villagers who have expressed interest in helping to set this up. SWPC agreed that the standing Chair, currently Cllr Fowler and Cllr Oldfield represent SWPC, Cllr Fowler to advertise for more help in WW and on SW website, village FB etc...

Correspondence 15-250

Local Government Boundary Commission for England - Electoral Review further consultation, Colsterworth & District Neighbourhood Plan pre- submission draft consultation, SKDC EU referendum notices displayed by clerk, LCC Central Heating Fund notices displayed by clerk, LALC News.

AOB 15-251

i) Moor Lane hedgerows and embedded rubbish to be looked at and hopefully cut back in Sept/ Oct by various landowners. Cllr van Straubenzee to speak with Cllr White to determine ownership of various fields and hedgerows. Cllr Fowler wanted it noted that she did not expect Cllr White to deal with all the hedges, just his advice sought on this issue and how to proceed.

ii) Rubbish accumulated in the Tarlok Green car parking area and general vicinity had been reported to the Waterloo Housing Group officer to deal. The officer had arranged for this to be removed, however she wanted it noted that it is not known who had dumped the rubbish and it may not be solely Waterloo group tenant. She would like help from SWPC establishing who is responsible and to also work with SWPC to stop this recurring. SWPC to make enquiries locally.

Appointment of third member 15-252 Cllr Oldfield

Date of next meeting 15-253 Tues 5th July at 7.30pm

Meeting closed at 9.25pm